

Zechariah Boodey House Committee Meeting Minutes



approved
as amended
3/12/17
CEO

February 26, 2017

Present: Cathy Orlowicz, Tatiana Cicuto, Fran Frye and Crissa Evans
Excused absence: Sherry Cullimore

Meeting convened at 10 am in the New Durham Town Hall.

Approval of meeting minutes:

2/26/17 meeting minutes reviewed. Fran motioned to accept minutes as amended, seconded by Taty. Minutes approved.

The Boodey House Restoration Committee By-law amended version discussion was opened. Taty made a motion to accept the amended Bylaws dated 2/5/17. Fran seconded the motion. There was a 4 -0 vote in favor of adopting the By-laws on 2/26/17.

Cathy received an update from TimberHawk Carpentry consultant. Arron Sturgis' dismantling sketches were scanned and sent to Michael. The diagrams provided by the timber frame consultant was reviewed, a fundraising quote included and the following suggestions were presented. (The Committee's conceptual floor plans were modified to the following suggestions.)

1. Move the barn forward toward the South side by 6 feet for structural and ~~athetic~~^{aesthetic} reasons
2. Move the loft inside the barn from left to right to facilitate secondary egress.
3. Recommended that upper hay loft could support economical heating, cooling and additional storage.

The diagrams of the project were reviewed:

- North side, page 1 is an aerial view showing justification for moving barn forward (south) by approximately 6 feet. The roof line from the addition meets the barn roof at the south-east edge.
- Basement, page 2 is below log cabin, Cape and addition. Access to basement from inside Cape and outside bulkhead. Barn has a slab floor.
- Overview, page 3 shows the first floor bathroom in the addition has been moved to the back wall.
- Second story, page 4, will include loft, office space in the addition, and open space area in the cape.

Consensus of the Committee members present is to accept updated diagrams from TimberHawk Carpentry, and conceptual plan.

Work to be completed for next meeting. Each of the members selected a room/area for the project, and will develop a detailed picture of what needs for the area are. The information will be used to ensure there is consensus within the Committee with the interior vision for the project.

1. Fran- Bathrooms.
2. Crissa- Log Cabin.
3. Taty- Barn and office. *kitchen*
4. Cathy- Cape.

Zechariah Boodey House Committee Meeting Minutes



Conversations with the Fire Chief/Code Enforcement Officer/ Building Inspector update:

- Sprinklers are not required
- New Hampshire 2009 Building Code will be utilized.
- Fire alarm system is required.
- Fire barrier recommended between barn and house.
- Zoning Board Adjustment (ZBA): may need special exception due to zoning regulations. Area is zoned residential/agriculture/recreation, may need change to light commercial.
- Will need to demonstrate that the use has an impact = or less than that of a single family dwelling or constitutes a minor commercial use (page 60 zoning regs).
- Provide to ZBA a site plan with parking lot, location of site and abutters list which includes the town.

Cathy called the University of New Hampshire, College of Engineering and spoke with Stephanie Whitney for the Capstone Project Program for senior students.

During this initial conversation Cathy was told that students apply during the summer and the projects are awarded in the fall. The scopes of these projects that a student may be awarded are construction plans, septic site and the blending of historic/new construction. The funding of a student stipend was mentioned.

Cathy contacted the New Hampshire Department of Historical Resources (DHS).

She spoke with Chris who said an application to be listed on the State Registry of Historical Places was done by on-site inspection. Eligibility is decided when the building is erected but she suggested contacting the new person who will be in place the second week of April and that person may review the Boodey House project and speak about the process to be followed.

The 911 address has been applied for and Pete Varney is waving the \$10.00 application fee because it is a town application.

On 2/16/17 Cathy met with Rick Fogg from the Rotary Club and updated him to include the conceptual plan.

Scott Kidman will be granting the Chair access to needed portions of the town website for updating.

Taty presented Google sheets and Docs for examples of tracking budgets, expenditures and booking events. She briefly reviewed external and internal cost monitoring, forecasting and projections.

Crissa provided an initial review of draft Annual Campaign Letter, to be updated with current events.

Next meeting is scheduled for Sunday March 12, 2017 beginning at 10 am at the New Durham Town Hall.

Meeting adjourned at 2:10 pm

Respectfully Submitted,
Crissa Evans